

Vermont Housing & Conservation Board
VHCB Finance Committee Meeting
Agenda

Monday, November 1, 2021
2:30 – 4:00

Any member of the public that would like to join this meeting please
email laurie@vhcb.org by 10:00 a.m. Monday, November 1

- 2:30 FY2021 Audit
 - Presentation by Melanson CPA, review & discussion of audit
 - Attachments:
 - Memo & proposed resolution
 - Audit Report – DRAFT
 - Governance Report - DRAFT
 - Requested action: acceptance of draft reports and recommendation to full Board

- 3:05 FY2023 Budget – review, discussion, recommendation
 - Attachments: Memo on FY2023 Budget
 - Requested action: acceptance and recommendation to full Board

- 3:35: Change of Custodian for VHCB Retirement Plan
 - Attachment: Memo
 - Requested action: Ratification of change

- 3:40 September 2021 Financials Statements – for review
 - Attachments:
 - Memo on September Financials
 - Balance Sheets
 - Revenue/Expense Statements
 - Operations Budget to Actual

- 3:55 Proposed Committee schedule for 2022:
 - Late February – mid-year review & miscellaneous
 - Late May/early June – Budget adjustment, pre-audit meeting
 - Mid/late October – audit presentation, year-end review
 - Mid November – FY2024 Budget

- 3:59 Other business
- 4:00 Adjourn