

Sub-committee: Hiring
Land Access and Opportunity Board

July 11th, 2023, 9:30 – 10:30a.m.

Meeting Facilitator: Natanya Vanderlaan

Attendee	Present	Not Present
Board	<ul style="list-style-type: none"> ● Dan Coutu, VT Commission on Native American Affairs (VCNAA) ● Samantha Langevin, Vermont RELEAF Collective 	<ul style="list-style-type: none"> ● Brian Cina, National Association of Social Workers (NASW) ● Raheemah Madany, Pride Center of Vermont ● Pastor Arnold Thomas, Vermont Racial Justice Alliance (VRJA) ● Pasifique Nsengiyumva, US Committee for Refugees and Immigrants (USCRI) ● Shingai Kagunda, Vermont Every Town Project ● Britaney Watson, NAACP ● Vermont Psychiatric Survivors (no active board member) ● Xusana Davis, Office of Racial Equity ● Kirsten Murphy, Vermont Developmental Disabilities Council
Board Alternates	<ul style="list-style-type: none"> ● Jennifer Morton-Dow, Vermont Releaf Collective 	<ul style="list-style-type: none"> ● Rev. Mark Hughes, VRJA ● Rich Holschuh, VCNAA ● Ashley Devereaux, NASW ● Kenya Lazuli, Vermont Every Town Project
Guests & Public	<u>Public</u> : None	<u>Guests</u> : None

Agenda & Notes

1. Meeting Convened by Facilitator, Natanya Vanderlaan @ 9:32 AM	
2. Introductions	<ul style="list-style-type: none"> ● Name, Nominating Organization ● Prompt: Temp Check - How are you in this current state of emergency?
3. Updates From Action Items	Samantha - Conversation around non-traditional work structure in progress - potentially stalled

4. Continued Draft creation	(see content below)
5. Gathering Next Steps	Change in upcoming meeting - Next meeting July 20th 10am
Meeting Adjourned at 10:29 am	

2. Engagement and Networking

Field inquiries .

Make referrals to other programs when necessary.

Work with Outreach & Partnerships

Building Networks

Collaborating with other stakeholders community members

Creating partnerships

- Work with LAOB and VHCB network to identify gaps in existing offerings. (que sunrise report i.e sunrise report) identifying gaps as well as overlaps as places for collaborations and partnerships.

3. Program management

Management of projects and other staff..

- Supervise program interns/temporary employees.

4. Other tasks and special projects:

- Serve as the LAOB Representative (at meetings gatherings etc) of the LAOB
- Participate in state and regional networks, including Farm to Plate and the regional Agricultural Viability Alliance, a network of agricultural service providers in northern New England and New York.
 - Whereby the manger would write up recommendations for advisory actions
 - Budgeting - Work with VHCB and LAOB for creation and management of Budget
 - We would expect this position to have a hand in legislature reporting. (end of 2024) Alt language - Aid in the creation of legislative reports
 - Active work consultants and contractors and with our legal counsel - Serve as a conduit with legal council
 - Exploring reparatory grant programming
- Set agendas for regular meetings of the board, and to develop supporting materials for policy development, service guidelines, program review, and other issues for consideration.
 - about the program to potential applicants and stakeholders.
- Manage maintenance of data to track progress towards goals

Qualifications

Demonstrated history of creating and sustaining inclusive work culture

Ability to have the long arc of this work in mind

Physical Demands

Work involves standing and walking for brief periods, bending, and filing, but performs most duties from a seated or standing position. There is potential for eyestrain from reading detailed materials and computer screens. Deadlines, workloads during peak periods, and changing priorities may cause increased stress levels. Work requires finger dexterity and eye-hand coordination to operate computer keyboards at a high skill level.

