

Land Access and Opportunity Board Sub-committee: Advisory Powers & Advocacy Relationship-building (Meeting #4)

August 1st, 2023, 11:00 – 12:00 pm /

Meeting Facilitator: Jessica Laporte CRO's

Attendee	Present	Not Present - includes Board Alternates
Board	<ul style="list-style-type: none"> ● Dan Coutu, VT Commission on Native American Affairs (VCNAA) ● Susan Aranoff, Vermont Developmental Disabilities Council ● Brian Cina, NASW 	<ul style="list-style-type: none"> ● Jennifer Morton-Dow, Vermont Releaf Collective ● Ashley Devereaux, NASW ● Rev. Mark Hughes, VRJA ● Xusana Davis, Office of Racial Equity

Agenda & Notes

1. Meeting Convened by Facilitator, Jess Laporte @ 12:00pm	
2. Welcome and Check-in - 15 mins	<p>How are you entering this meeting space?</p> <ul style="list-style-type: none"> ● Dan - Getting settled and transitioning to this conversation, where ● JESS - shifting gears from Hiring Sub-committee and thankful for guidance for this sub-committee from 7/25 meeting ● Susan - Flood reorientation with office moving and thinking through disparate impacts (self, communities, etc) ● Brian - Arriving and settling in ● Mindy - excited to support this work as a continuation of outside advocacy for LAOB
3. Review Learning Plan template and gather Questions - 35 mins	<p>Reviewed the Outreach Plan Document and filled in questions</p> <ul style="list-style-type: none"> ● Concept (Jess): Coming out of 7/25 Board Meeting, Board members desired to learn about the existing landscape in housing and land ownership <ul style="list-style-type: none"> ○ <u>Examples</u> of how this document can <ul style="list-style-type: none"> ■ VHCB may invite by program to present and we had decided to learn about H.126 through an info session to have a LAOB presentation as well since we're invited into the process of that legislation ■ VHFA could invite to present on a particular program ■ Departments of Financial Regulation and of Housing and Community Development (DFR) is a pandora's box and

- **Brian** - One way to exercise our Advisory Powers to hold public presentations on programs with live, public comment from LAOB
 - We may not be ready to advise right away and can lead to learning more
 - Public can also learn with us and see how the Advisory Powers can be utilized even if they are not asking questions directly
- **ACTIVITY:** each board member to fill in Questions and draft of Invitations
 - General Questions section added to capture repeat questions
 - For Demographic questions we can add a caveat that we expect that data to miss some people groups due to systemic consequences of reporting (eg. Abenaki)
 - Jess - thinking about these very detailed questions that may be too much for a 15 minute presentation at a board meeting
 - **Dan** - We can use a hybrid of requesting generic information available
 - **Brian** - if we think of barriers to access, then we want to have multiple information sources and methodologies for people to engage with (written, recorded, etc)
 - CC or ASL at meetings (or of transcriptions)
 - Dan - Other languages
 - **Jess** - Then can make this available in a catalog through the LAOB landing page then its available to future staff and consultants
 - **Brian** - Other entities not on this list like Truth and Reconciliation both to collaborate and reduce redundancy
 - **Idea for gathering basic information** - create a worksheet with baseline questions for organizations to fill out and circulate before presenting to the Board. Then the Board can ask for more specific details to be presented, and the Board will have more information as a starting point to ask more precise questions during the presentation.
 - Worksheets could be sent out to all agencies that the LAOB has advisory powers over at the same time, asking for worksheet to be completed by xx date, and priming them for an ask from LAOB to come to present. The LAOB could review worksheets and prioritize most relevant and impactful agencies to schedule presentations from first.
 - *Worked on a specific example - VHFA - to hone presentation questions that bring the general information collected into the public meeting space (see document)*
- **What are the Outreach Priorities for the LAOB from this list?**
 - **Brian** - VHCB and VHFA are top on the list and top priority given their high state funding to spend over the next 2 years and role in the housing development space.

	<ul style="list-style-type: none"> ■ Susan - New to the space and don't know what the organizations do, but to Brian's point if we follow the money they are a good place to start ■ Dan - Need to review the full list <ul style="list-style-type: none"> ○ Jess - propose outreach in phases once we have materials ready or 2-3 we reach out and learn from the process then prepare the next batch ● Related document we will need to develop further - 1) Introductory Letter from LAOB to Advisory Powers entities and 2) 1-pager (see below for next steps)
<p>4. Gathering next steps - 5 mins</p>	<p>8/8 will be a working session to draft/create MATERIALS</p> <ul style="list-style-type: none"> ● Finalize DRAFT Introduction letter <ul style="list-style-type: none"> ○ Dan - can add more to it and get input and feedback ● Finalize DRAFT 1- pager <ul style="list-style-type: none"> ○ Susan - Will take a 1st draft ○ Brian - can help with the 1-pager if we use the 8/8 Work Session on the 1-pager ● Jess to DRAFT the information collection template from Outreach Plan general questions (word vs. survey) ● General Note - DRAFTS shared by 8/11 at the latest for review before 8/15 <p>WORKING SESSION: Tuesday 8/8 @ 11am for development and editing of communications documents (Letter and 1-pager)</p> <p>NEXT MEETING: Tuesday 8/15 @ 11am for review of communications documents and development of outreach plan</p> <p>Zoom: https://us02web.zoom.us/j/84487600423</p>
<p>5. Meeting Adjourned at 12:00pm</p>	