

Land Access and Opportunity Board: Hiring Committee
November 7, 2023, 5:30 – 7:00p.m.
Meeting Facilitator: Natanya Vanderlaan & Jess Laporte

Attendee	Present
Board	<ul style="list-style-type: none"> ● Jennifer Morton-Dow, Vermont Releaf Collective ● Dan Coutu, VT Commission on Native American Affairs (VCNAA) ● Pasifique Nsengiyumva, US Committee for Refugees and Immigrants (USCRI) ● Susan Aranoff, Vermont DDC
Guests & Public	No

Agenda & Notes

● Meeting Convened by Facilitator, Natanya Vanderlaan @ 5:30 PM	
1. Introductions & Check-in	<ul style="list-style-type: none"> ● Hello, Check-in ● Overview of Schedule ● Thank you Follow Ups
2. Executive Session	<p>Jennifer made a motion to move into Executive Session in order to review and select final candidates for the Advocacy & Engagement Director and Program Development Director positions. The motion was seconded by Susan.</p> <p>Decision Process</p> <ul style="list-style-type: none"> ● Final selection process overview/And top selections ● Advocacy & Engagement Candidate Review ● Program Development Candidate Review ● Consider Co-Directors as a Team
3. Logistics	<ul style="list-style-type: none"> ● <u>On-boarding</u>: Would Facilitators be available in January? Yes, can be on limited basis. There will be a plan/materials from On-boarding
4. Process Check-in & Next Steps (Jess) - 30 mins	<ul style="list-style-type: none"> ● Follow-up with Francis to build offer packets <ul style="list-style-type: none"> ○ Contract & Offer ○ HR Handbook ● 11/13 Meeting - Present Hiring Decision <ul style="list-style-type: none"> ○ Present the who and why ○ Susan to speak for Jean ○ Dan to speak for Emma ● Follow-up Meeting Time on 11/14 6-7pm <ul style="list-style-type: none"> ○ LAOB writeup to be included in offer letter (Natanya will share template for notes ahead of time) ○ Follow-up on any discussion from 11/13
Meeting Adjourned at 7:14 PM	

