

Land Access and Opportunity Board Sub-committee: Advisory Powers & Advocacy Relationship-building

August 22nd, 2023, 11:00 – 12:00 pm / Meeting Facilitator: Jessica Laporte CROs

Attendee	Present	Not Present - includes Board Alternates
Board	<ul style="list-style-type: none"> ● Dan Coutu, VT Commission on Native American Affairs (VCNAA) ● Jennifer Morton-Dow, VT Releaf Collective ● Brian Cina, NASW 	<ul style="list-style-type: none"> ● Xusana Davis, Office of Racial Equity ● Susan Aranoff, Vermont Developmental Disabilities Council

Agenda & Notes

1. Meeting Convened by Facilitator, Jess Laporte @ 11:00am	
2. Welcome and Overview of Agenda	
3. Working Session on Introduction Letter	<p>Work time and discussion of Introduction Letter for outreach to Advisory Powers orgs</p> <ul style="list-style-type: none"> ● Wordsmithing and reducing redundancy ● Jess - Feels a little bit like a letter sent between agencies, and we've identified that many of us on the LAOB know other folks in agencies <ul style="list-style-type: none"> ○ Likely going to do this outreach by email ○ Do we want to write an email that's more personal and attach this more formal letter from the LAOB? ● Dan - looking at the organization outreach list, some of these are in statute and some are not. Yes, it feels like a useful distinction between what's being sent in the body of an email (personal hellos, pointing them to the intro letter) and the intro letter as an attachment. ● Dan - the last sentence isn't introducing the survey very clearly. ● Jess - we might want to lay out the learning goals and ways for someone to be involved in more of a list format. ● Dan - we want both presentations and the upfront survey, which may require some research or to reach out to colleagues to get more information. It leads to time efficiency to be clear about this in the intro letter. ● <i>All (working session)</i> - adding language to the intro letter to be clearer about the asks to agencies. Encouraging folks to make direct edits in the doc. ● Dan - we need to make it clear that the survey prompts research ahead of time and would like to go over it and ask questions, require verbal discussion, etc. during the presentation. ● Jennifer - we might want to be mindful of how wordy or lengthy this letter is or how detailed the description of the survey is. ● Brian - I agree and we want to keep it to a page if possible. ● Jess - the letter is supplemental context. The real ask will come in the body of the email. ● Brian - I think we should send a paper copy in addition to an email. People may get a letter and respond to it differently than an email.
4. Gathering next steps	<ul style="list-style-type: none"> ● Topics for next Board meeting - Updates <ul style="list-style-type: none"> ○ Intro letter - draft is finalized and ready to circulate to the Board

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| | <ul style="list-style-type: none">● September 5 - next Committee meeting<ul style="list-style-type: none">○ Intro Survey for Outreach to Advisory Powers orgs○ 1-pager on LAOB |
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5. Meeting Adjourned at 12:10pm