

## *Land Access and Opportunity Board Sub-committee: Advisory Powers & Advocacy*

**September 19th, 2023, 11:00 – 12:00 pm / Meeting Facilitator: Jessica Laporte, CROs**

Attendee	Present	Not Present - includes Board Alternates
<b>Board</b>	<ul style="list-style-type: none"> <li>● Brian Cina, NASW</li> <li>● Xusana Davis, Office of Racial Equity</li> </ul>	<ul style="list-style-type: none"> <li>● Dan Coutu, VT Commission on Native American Affairs (VCNAA)</li> <li>● Susan Aranoff, Vermont Developmental Disabilities Council</li> <li>● Rev. Mark Hughes, VRJA</li> <li>● Kirsten Murphy, Vermont Developmental Disabilities Council</li> </ul>

### **Agenda & Notes**

<b>1. Meeting Convened</b> by Facilitator, Jess Laporte @ 11:00am	
<b>2. Welcome &amp; Overview of Agenda</b>	<ul style="list-style-type: none"> <li>● The intro letter feels like it's in a good place. Today, we can work on finalizing the other materials to be able to get this process in motion and get outreach materials out to other organizations.</li> </ul>
<b>3. Review &amp; Update Outreach Materials</b>	<p><u><a href="#">Intro Survey</a></u> for Outreach to Advisory Powers orgs</p> <ul style="list-style-type: none"> <li>● <b>Xusana:</b> Do we want quantitative or specific information collected to make this more precise for analysis? Compound questions often make it hard for analysis. Example: Types of funding separate from one-time or multi-year.               <ul style="list-style-type: none"> <li>○ <b>Jess:</b> Based on capacity and the focus for this tool to be a part of an introduction and learning, we were aiming for narrative/qualitative questions. This would be a baseline that would need additional follow-up from the Equity Assessment Consultant for more of the quantitative/technical data that drills down.</li> </ul> </li> <li>● <b>Xusana:</b> If we're following-up with additional research/inquiries, then this may create inquiry fatigue.               <ul style="list-style-type: none"> <li>○ <b>Jess:</b> Valid point and also unlikely to be able to get to a detailed/one-time approach given the capacity of the board, knowledge level of the board and timeline to begin the learning journey. There isn't capacity for the detailed level approach at this time.                   <ul style="list-style-type: none"> <li>■ Planned to compile answers and create a qualitative summary but not analysis of the data.</li> </ul> </li> </ul> </li> <li>● <b>Xusana:</b> There will be variations in how people respond, on more specific levels and very surface level. Providing an opportunity for more rigid answers might be helpful to us. We could also give them the option of boxes to check and narrative "explain here" option.</li> <li>● <b>Brian:</b> As hard as we try, we won't get every little piece or full clarity in responses. This is the beginning work of a process. Knowing that there may be a second round of outreach is helpful. We could weave examples into our report to the legislature. Maybe we work with these organizations to create a tool of sorts for translating information. Want to make sure we do enough by January so that we can show that we're moving forward. Getting this information and figuring out how to use it is important. What we get from it is important, even if it'll be complete. Can #18 be open-ended? Talking about the challenges of data collection - what are the barriers to gathering information for your organization? Wanting to make this question more than yes or no.</li> </ul>

	<ul style="list-style-type: none"> <li>● <b>Jess:</b> Two conversations happening at once...there's a second branch of questions around how we want to collect and use data. Wanting to go back to questions of how this will be used, but want to make sure we've looked at the questions that we want to ask.</li> <li>● <b>Xusana:</b> Comments on disaggregation of data for protected classes. What platform are we thinking of using to share this info? The last few questions feel like a set.</li> <li>● <b>Brian:</b> Leaning towards a platform where they can answer basic questions and offer narrative responses.</li> <li>● <b>Jess:</b> Do we want to try to answer these questions now or bring these questions to the Board? Are the questions around getting drilled down into more specific data what we want to bring to the Board? Some folks on the Board won't understand the distinctions in layers of responses that we're looking for. We're talking about chapter 1 level learning for the Board. This survey is about questions that would be hard to answer on the spot or would make responses in person way too long.</li> <li>● <b>Brian:</b> I know that the purpose is for us to learn, and it's an opportunity to set an example in the process. Sharing power is sharing knowledge too. Empower the public to know more about what's behind the scenes. It's all making me think that there's more we can do with this. As we learn, everyone can learn. The people this Board represents can become more educated in this process too.</li> <li>● <b>Mindy:</b> Maybe we can have a place on the LAOB/VHCB website where the responses the Board receives are housed and can be accessed by the public as a way to offer open-source information?</li> <li>● <b>Xusana:</b> That feels like an amazing outcome of this Board - to have public information online. I imagine we'd have to have caveats for people that some might be old or stale data. To have this data online for people to poke around and use could be really valuable.</li> <li>● <b>Jess:</b> There is a much deeper quality of work that the consultant would do. This survey feels like a baseline for the time being.</li> <li>● <b>Xusana:</b> We have staff with survey design experience. That staff member has been overloaded, but I can explore that. Making this survey more rigid so that we have apples to apples comparisons feels helpful. Suggested addition to the survey: is there a person at your organization who we can follow up with?</li> <li>● <b>Jess:</b> Are you able to work with me to present this survey at the next meeting?</li> <li>● <b>Xusana:</b> Yes! Am also messaging Jay to check out the survey.</li> </ul>
<p><b>4. 10/2 Board Meeting Update</b></p>	<ul style="list-style-type: none"> <li>● Share survey intention <ul style="list-style-type: none"> <li>○ Gather baseline information from agencies/departments/programs/organizations</li> <li>○ Give them a chance to reflect or gather information to respond</li> <li>○ Baseline information to inform further question</li> <li>○ Structure <ul style="list-style-type: none"> <li>■ Will - Walk through survey by section with the board to get feedback</li> <li>■ Might - Add or remove questions</li> <li>■ Won't - wordsmithing. Questioning use/purpose of the survey</li> </ul> </li> </ul> </li> </ul>
<p><b>5. Gathering next steps</b></p>	<ul style="list-style-type: none"> <li>● Next Meeting Tues 10/3 or Tues 10/26?</li> </ul>
<p><b>6. Meeting Adjourned at 12:00pm</b></p>	