

Land Access and Opportunity Board: Onboarding Committee
January 31, 2024, 9:30 – 10:30a.m

Meeting Facilitator: Ornella Matta-Figueroa

Meeting Notetaker: Jean Hamilton

| Attendee | Present |
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| Board <ul style="list-style-type: none"> ● Samantha Langevin, Vermont RELEAF Collective ● Dan Coutu, VT Commission on Native American Affairs (VCNAA) | <ul style="list-style-type: none"> ● Susan Aranoff, Vermont DDC |
| Guests & Public | |

Agenda

| Meeting Convened by Facilitator, <u>Ornella</u> @ 9:37 | |
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| 1. Introductions & Check-in | <ul style="list-style-type: none"> ● Name, Nominating Organization, ● Check-in <ul style="list-style-type: none"> ○ Reflections on LAOB as an agent of change: navigating existing systems →which ones need to/can change? <ul style="list-style-type: none"> ■ graceful/gentle change and hard-earned change ○ Our current work is to figure out the path for our work. We are in the “How?” <ul style="list-style-type: none"> ■ Relationship building ■ Existing landscape ● Agenda Building |
| 2. Discussion/ Updates | <ul style="list-style-type: none"> ● How can this Heathtending Committee help straighten out the challenges of this wayfinding moment? Systems? Communications? ● What is ideal Board engagement for Board members? <ul style="list-style-type: none"> ○ What do staff need input from Board on? ○ How much time should staff spend on board vs doing project work? ○ Samantha - sense is that the Board is ready to hand over a lot to the staff. Step into governance/oversight board: fiduciary, big picture strategy, etc. Because the same people tend to be able to |

participate in Subcommittees, moving discussion to larger board meetings can help engage more of the full board.

- Dan - Tend to agree. Having more of the conversation at full board meetings is an important way to allow for fuller Engagement.
- Samantha - after the Board and Staff begin to define our function then the Board (in the future) can articulate what priorities for itself.
- Ornella - Reflecting on an observation from Jess that “the work never ends” and the more successful we are the more requests will come. Having this conversation will help identify what we can say no to.
- Dan - Board members can help assess incoming requests and determine how prioritized they are.
- Ornella - Receive stories from community members about experiences around housing and land access. Gathering and collecting those stories and experiences from our community.
- Samantha - helpful tool: How will I do it next time? How do i codify or document the process now, so that next time there is a process to do it. Make and use templates. examples:
 - Intake form for outside entities asking for LAOB engagement
 - Legislative advocacy
 - Programmatic functions
 - Fund this
 - Measure this
 - Advocate for this
 - Help us become “equitable”
 - Address these issues
 - Farmworker housing
 - Sign on to letters of support/petitions
 - Hear and represent community stories
 - Explain the LAOB (video)
 - Be on our panel/workshop/conference
 - Join our coalition
- Jean - Venn Diagram to help with prioritizing
 - What is the LAOB’s charge? What functions are we well positioned to serve? What are the most opportune leverage points?
- Samantha - remember the board worked on the “priority objectives” document together. May be helpful to resurface those priorities.

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| | <ul style="list-style-type: none"> ■ Ornella - Helpful to relook at the language we are using, is our word choice clearly communicating our intentions. Example: “navigator” is a word that has been used in different ways over the last few years, the way it is being used may be distracting from what we are intending to describe. <ul style="list-style-type: none"> ● Samantha - good example of a place where staff can make decisions on their own and inform the board. ■ Samantha - recommend waiting to look at priority objectives until staff have more of a solid footing and legislative session is underway. <ul style="list-style-type: none"> ● Jean - Thats helpful, my instinct is to leave space right now for receiving and processing time sensitive legislative priorities that emerge during the session. ● Samantha - good to think about leg session as relationship building. Setting ground for future funding, etc. ■ Samantha/Dan - taking examples like this conversation to the board for discussion of how does the board engage with directing staff. ● Subcommittee quorum? <ul style="list-style-type: none"> ○ Samantha/Dan - we think no because subcommittees are not voting. ● Press Release <ul style="list-style-type: none"> ○ Jean - draft will be done this week ● LAOB Stipends process <ul style="list-style-type: none"> ○ Jean - we’ve made good progress. Aiming to process per diems twice/month. If that is administratively prohibitive, we may move to 1/month. |
| <p>3. Process Check-in & Next Steps</p> | <ul style="list-style-type: none"> ● Reflections <ul style="list-style-type: none"> ○ Dan - good team, good collaboration, encouraging. ○ Samantha - intend our function/form to serve staff needs. ○ Ornella - grateful for wisdom shared, especially the specific recommendation to slow down the priority objective process. ○ Jean - grateful for ● Next Steps <ul style="list-style-type: none"> ○ Add to 2/5 board agenda: We are in a transition from very board driven activity to staff driven activity. Ask Board: “Whats the function of the board now that we have staff?” ○ Jean - press release |

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| | <ul style="list-style-type: none">○ Ornella - setting up meetings with individual board members. Offering Ornella and Jean meeting with one board member, goal of respecting board member timing, but very open to meeting individually with board members as they wish. |
| Meeting Adjourned at 10:30 AM | |

Recurring Zoom Link - <https://us02web.zoom.us/j/82012045713>