

VHCB AmeriCorps AmeriTastic Team Challenge
Question Session 9: *Is There a Form for That?*

41. Mileage and Expense claims for VHCB AmeriCorps Events must

- V) Be submitted to the host site for processing and will be reimbursed by VHCB
- H) Adhere to the IRS mileage rate in place at the time the AmeriCorps grant was awarded
- C) Be submitted to VHCB AmeriCorps staff within 30 days of the expense.
- B) Both H and C

42. VHCB AmeriCorps members who fail to submit a timesheet within 2 days of the due date

- V) Will be terminated from the Program
- H) Will not receive an education award
- C) Will be placed in suspension
- B) Will lose a portion of their living allowance

43. The timesheet is *not*:

- V) Due once every two weeks on the last day of service within that period
- H) Submitted electronically
- C) What is used to determine the member's living allowance payment
- B) Reviewed by SerVermont

44. Which of the following is the best timesheet description?

- V) Guest Intakes, took out recycling, trained new volunteers on shelter meal prep, facilitated off site group meeting and dropped off check on the way.
- H) Staffed shelter, trained 3 new volunteers, sorted mail, accepted donations, group meeting
- C) New guest intakes, meal prep and training new shelter volunteers, organized common space, delivered guest mail, accepted and sorted clothing donations for guests, facilitated Friday Women's Group meeting.
- B) Guest Intakes, volunteer training for meal prep, sorted guest mail, FWG meeting

45. In the case of an accident, incident, or injury, the member should:

- V) Inform the host site and submit an incident report to VHCB AmeriCorps staff immediately (within 36 hours)
- H) Submit a worker's compensation claim through the Corps Network
- C) Complete and accident report in the MyAmeriCorps Portal
- B) Sue the government, even if the member is at fault