

Home Repair Assistant

COVER Home Repair, White River Junction, VT

If you enjoy meeting people while providing essential services and traveling around the greater Upper Valley, this position may be for you.



The mission of COVER Home Repair is to foster hope and build community. The COVER Home Repair program is a volunteer-powered, professionally-led local non-profit that helps make homes safe, warm and dry primarily by building accessibility ramps, installing new roofs, performing urgent home repairs and weatherizing homes for low income homeowners

This position is part of the Vermont Housing & Conservation Board AmeriCorps (VHCB AmeriCorps). The VHCB AmeriCorps program supports the innovative dual-goal approach to creating stable affordable housing opportunities for Vermont residents while preserving the natural and working landscape. VHCB AmeriCorps is a national service program that places members with non-profit housing or land and energy conservation organizations around the state.

Essential Functions:

- Be interested and enthusiastic about learning carpentry, weatherization and other aspects of the building trades
- Be interested and enthusiastic about engaging volunteers and homeowners with sensitivity to issues of culture and class
- Support COVER Team Leader on construction sites building accessibility ramps, installing new roofs, performing urgent home repairs and weatherizing homes
- Prepare materials and tools for construction sites, including picking up materials
- Under direction of Team Leader, guide volunteers through the work to assure they have a productive and meaningful experience on a COVER project
- Organize workshop and inventory materials
- Improve project website and outreach materials including taking pictures and blogging
- Participate in an Independent Service Project under the guidance of VHCB AmeriCorps
- Participate in VHCB AmeriCorps Trainings, Service Days, Events, and Program Initiatives.
- Engage in professional and personal development activities and networking opportunities.

Desired Qualifications:

- Enthusiasm for mission
- Strong interest in construction. Ability to lift and carry 40 lbs.
- Strong communication skills – both verbal and written
- Good driving skills and good record
- Ability to self-organize and serve independently



VHCB AmeriCorps

Minimum Qualifications:

- Be US citizen or have permanent resident status;
- Be at least 18 years of age upon entering the Pre-Service Orientation or 17 years of age with written parental permission that has been verified by phone;
- Be a high school graduate, have a GED certificate, or be willing to work towards a GED as part of the service-term. A member cannot have dropped out of high school to join AmeriCorps.
- Has not been convicted of murder or sexual assault and is willing to undergo a National Service Criminal History Check
- Be committed to the VHCB AmeriCorps program's ethic of service and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in required trainings and events, and be prepared to drive up to 2-3 hours each way.
- Available to regularly serve 40 hours per week.

Additional Information:

Position begins March 1st, 2021 and ends August 27th, 2021

Service Condition: The Home Repair and Weatherization Assistant will need to serve outside (80%) in spring and summer. Appropriate training and supervision are provided. Weekend hours may be required

Half Time: Requires 915 hours for an average of 40 hours per week for 26 weeks. Member will receive a living allowance of \$10,800 (pre-tax), and an education award of \$3,097.50 (pre-tax) upon successful completion of service.

Other benefits include health insurance, federal school loan forbearance, and various training and networking opportunities.

This position does have recurring access to vulnerable populations (youth, persons over 60, individuals with disabilities).

To Apply: email resume and a brief cover letter to office@coverhomerepair.org

For questions about this position or to send additional materials:

Rachel Smith, COVER Home Repair Program Coordinator
158 South Main Street
White River Junction, VT 05001
Office: (802)296-7241, Ext. 4
office@coverhomerepair.org

Application deadline: February 19th, 2021

Additional information on AmeriCorps is available at www.americorps.org.



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The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.

Member Name: _____

Signature: _____

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