

## ***Stewardship Assistant***

**Green Mountain Club, Inc, Waterbury Center, VT**



*Become a leader in Vermont's land conservation and outdoor recreation future while stewarding the nation's oldest long-distance hiking trail. By serving as the Stewardship Assistant, you'll gain valuable skills in land management, easement stewardship, and conservation field work while directly contributing to the future of the Long Trail and the protection of the Green Mountains. Apply today!*

This position is part of the Vermont Housing & Conservation Board AmeriCorps (VHCB AmeriCorps). The VHCB AmeriCorps program supports the innovative dual-goal approach to creating stable affordable housing opportunities for Vermont residents while preserving the natural and working landscape. VHCB AmeriCorps is a national service program that places members with non-profit housing or land and energy conservation organizations around the state.

The mission of the Green Mountain Club is to make the Vermont Mountains play a larger part in the life of the people by protecting and maintaining the Long Trail System and fostering, through education, the stewardship of Vermont's hiking trails and mountains.

The position will steward the lands along the Long Trail and Appalachian Trail in Vermont and safeguard their conservation values, manage outdoor recreation resources, and develop land management records. The Stewardship Assistant will serve directly with GMC Conservation Manager to monitor conservation easements, maintain property boundaries, and complete high priority projects related to land management. Travel throughout northern and central Vermont will be required, GMC vehicle available for service-related travel. This is a full immersion AmeriCorps position that serves the public and our membership and will lead to a greater understanding of land conservation and stewardship as well as recreation management.

### **Essential Functions:**

- Monitor Green Mountain Club held conservation easements and fee lands to Land Trust Alliance Standards.
- Lead GMC boundary reclamation program on Green Mountain Club conserved lands and Appalachian Trail corridor.
- Assist with management and field projects of the volunteer Corridor Monitor Program to monitor conservation easements and maintain property boundaries.
- Support the Land Conservation Program to meet Land Trust Alliance Standards and Practices by writing land management plans, digitizing records, and assisting with GMC's strategic conservation plan.
- Contribute to GMC's member and public communication channels, including writing articles for the Long Trail News and blog.
- Participate in an Independent Service Project under the guidance of VHCB AmeriCorps



# VHCB AmeriCorps

- Participate in all VHCB AmeriCorps Trainings, Service Days, Events, and Program Initiatives.
- Engage in professional and personal development activities and networking opportunities.

## Desired Qualifications:

- Ability to perform service in the field in remote, off-trail locations;
- Strong map and compass skills, confidence in backcountry navigation;
- Strong research skills and ability to understand and summarize legal documents;
- Demonstrated ability to serve independently in remote office and field environments;
- Ability to fulfill the 900-hour, 24-26 week, full-time commitment;
- Service ethic and a desire to do meaningful and challenging service to better the Vermont community;
- Conscientious, reliable, punctual, and organized;
- Personable, friendly, outgoing, and enjoys serving with diverse groups of people;
- Demonstrated ability to serve independently and ability to serve as part of group;
- Willingness to serve some evenings and weekends;
- Wilderness First Aid or willingness to obtain it;
- Knowledge of Microsoft Word, Excel, GPS, and GIS mapping software;

## Minimum Qualifications:

- Be US citizen or have permanent resident status;
- Be at least 18 years of age upon entering the Pre-Service Orientation or 17 years of age with verified parental permission;
- Be a high school graduate, have a GED certificate, or be willing to work towards a GED as part of the service-term. A member cannot have dropped out of high school to join AmeriCorps.
- Has not been convicted of murder or sexual assault and is willing to undergo a National Service Criminal History Check;
- Be committed to the VHCB AmeriCorps program's ethic of service, appreciation of diversity, and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in all required trainings and events, and be prepared to drive up to 2-3 hours each way.
- Available to regularly serve 40 hours per week

## Additional Information:

This position serves both indoors and outdoors. This position will consist of approximately 40% office and 60% field service. Outdoor service will take place in a variety of weather conditions.

Position begins March 21<sup>st</sup>, 2022 and end by September 16<sup>th</sup>, 2022. Work schedule flexible.

This position is: **Half Time:** Requires 915 hours for an average of 40 hours per week for 26 weeks. Member will receive a living allowance of \$10,800 (pre-tax), and an education award of \$3,172.50 (pre-tax) upon successful completion of service.



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Other benefits include health insurance, federal school loan forbearance, and various training and networking opportunities.



**To Apply:** <https://vhcb.org/our-programs/vhcb-ameri-corps/positions>

For questions about this position or to send additional materials:

Mollie Flanigan, Conservation Manager

4711 Waterbury-Stowe Road, Waterbury Center, VT 05677.

802-241-8217

Application deadline: February 22<sup>nd</sup>, 2022

Additional information on AmeriCorps is available at [www.americorps.org](http://www.americorps.org).

**The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.**

Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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