

Community Engagement Coordinator

Middlebury Area Land Trust



Join an active, passionate, and down-to-earth team in connecting people with the conserved lands of the Champlain Valley! A typical day at MALT is what many people dream of doing on the weekend. You'll serve side-by-side with volunteers while maintaining the 19-mile Trail Around Middlebury, surrounded by forest, pasture, and views of mountains in every direction. Then you'll hunt for salamanders, teach orienteering, and play nature-based games outside with seven-year-olds all afternoon. In between, you'll grow as a coordinator, communicator, and environmental steward. Being a part of MALT means joining a vibrant community of like-minded nature lovers and protectors. Come to MALT to connect people to nature when they need it most!

This position is part of the Vermont Housing & Conservation Board AmeriCorps (VHCB AmeriCorps). The VHCB AmeriCorps program supports the innovative dual-goal approach to creating stable affordable housing opportunities for Vermont residents while preserving the natural and working landscape. VHCB AmeriCorps is a national service program that places members with non-profit housing or land and energy conservation organizations around the state.

The Middlebury Area Land Trust (MALT) works with our community to conserve natural and productive landscapes, and to enhance scenic, recreational, and educational opportunities. Based in Middlebury, VT and serving Addison County, this AmeriCorps Member position will maintain and protect 3,700+ acres of conserved lands and 30 miles of public recreation trails. The member will inspire and foster a strong environmental ethic through nature science education for youth and adults while inspiring responsible outdoor recreation.

Essential Functions:

- Serve directly and side-by-side with volunteers while maintaining 30+ miles of trail. Recruit, coordinate, and engage 100+ volunteers on the trails;
- Directly steward MALT's conserved lands with an emphasis on invasive species management, engaging volunteers to make direct improvements;
- Serve directly in MALT's 4-year campaign to increase equitable public access to MALT's 1,600+ acres of public lands and 30+ miles of trails;
- Teach environmental education programs for audiences ages 3 to adulthood, including schools, camps, professional partners, and family groups;
- Co-develop and teach summer day camps for children ages 3-14, mentor and supervise teen counselors-in-training – develop service learning as a new facet of MALT's education programs;
- Maintain performance measurement records for all education programs and lead a strategic assessment of MALT's currently served audiences, leading to a recommendation for more equitable engagement with MALT's programs;
- Participate in an Independent Service Project under the guidance of VHCB AmeriCorps;
- Participate in VHCB AmeriCorps Trainings, Service Days, Events, and Program Initiatives;
- Engage in professional and personal development activities and networking opportunities.



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Secondary Functions:

- Help publicize events via social media, website, flyers, and blogs;
- Contribute to MALT's communication with our community through authoring and designing e-news updates, seasonal newsletters, and more;
- Assist with special events as an educator (e.g., Middlebury Green Up Day, the TAM Trek (annual race around the Trail Around Middlebury, MALT's Annual Meeting, etc.)

Desired Qualifications:

- Bachelor's degree in Environmental Studies, Natural Resources, or related field; 1-2 years of teaching experience, preferably in an outdoor or alternative education setting. Professional experience can be substituted for formal education;
- A strong conservation and environmental ethic that can be communicated to the public through education, events, volunteer coordination, and land stewardship;
- Knowledge of or interest in learning basic nature-connection skills and pedagogy, such as nature art, sit spots, and storytelling;
- Knowledge of or interest in learning the use of simple hand tools such as drills, hammers, weed whackers, etc. Ability to maintain a positive attitude while serving up to 8 hours on your feet, in inclement weather, and with people of diverse ages, abilities, and interests;
- Project leadership experience, ability to set short and long term goals while staying independently motivated, strong time management skills;
- Experience developing and leading outdoor environmental education activities, as well as working with audiences of multiple ages, ability to guide a group of up to 30 children/adults;
- Love of outdoor exploration and questioning, ability to model curiosity and wonder about the natural world;
- Truly enjoys serving independently as well as part of a team;
- Excellent written and verbal communication skills, experience with marketing and social media tools such as Facebook, Instagram, Mailchimp, and Survey Monkey.

Minimum Qualifications:

- Access to a personal vehicle required, non-local mileage reimbursement provided;
- Be US citizen or have permanent resident status;
- Be at least 18 years of age upon entering the Pre-Service Orientation or 17 years of age with verified parental permission;
- Be a high school graduate, have a GED certificate, or be willing to work towards a GED as part of the service-term. A member cannot have dropped out of high school to join AmeriCorps.
- Has not been convicted of murder or sexual assault and is willing to undergo a National Service Criminal History Check;
- Be committed to the VHCB AmeriCorps program's ethic of service, appreciation of diversity, and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in all required trainings and events, and be prepared to drive up to 2-3 hours each way.

Available to regularly serve 40 hours per week



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Additional Information:

Service locations will vary but all will take place in the greater Middlebury area, within Addison County. Service will take place in indoor and outdoor settings and in all weather conditions. Outdoor settings include forests, fields, along rivers and streams, swamps, and grasslands. Service hours are generally 8:00-4:00 Monday-Friday but may vary and will include some weekends and evenings.



Position begins September 8th, 2021 and ends August 12th, 2022

This position is **Full Time**: Requires 1,720 hours for an average of 40 hours per week for 48 weeks. Member will receive a living allowance of \$20,400 (pre-tax), and an education award of \$6,345 (pre-tax) upon successful completion of service.

Other benefits include health insurance, federal school loan forbearance, and various training and networking opportunities.

To Apply: <https://vhcb.org/our-programs/vhcb-ameri-corps/positions>

For questions about this position or to send additional materials:

Jamie Brookside, Executive Director

Application deadline: June 30, 2021 at 5:00 pm

Additional information on AmeriCorps is available at www.americorps.org.

The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.

Member Name: _____

Signature: _____

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