

Land Management Coordinator

Vermont Land Trust



This position is part of the Vermont Housing & Conservation Board AmeriCorps (VHCB AmeriCorps). The VHCB AmeriCorps program supports the innovative dual-goal approach to creating stable affordable housing opportunities for Vermont residents while preserving the natural and working landscape. VHCB AmeriCorps is a national service program that places members with non-profit housing or land and energy conservation organizations around the state.

Vermont Land Trust's mission is to conserve land so current and future generations are deeply connected to the land and benefit from its deliberate protection and responsible stewardship. As a result of VLT's recent strategic planning, we have built programmatic capacity to help improve the quality of land management of conserved properties. In the coming year we will build on that work by helping Vermont landowners to better understand and manage their land for climate resilience and adaptation, and carbon storage and sequestration. We will also be striving to better understand and assist with creating equity in conservation and access to land. The goal of this position is to help VLT move forward with deeper investments in land management for long-term sustainability, ecological restoration, and improving access to and use of conserved lands.

Essential Functions:

- Invasive species management including conducting invasive plant and insect surveys, developing associated management plans, and coordination of invasive plant removal on public, non-profit, tribal or VLT lands.
- Participation in Cooperative Invasive Species Management Associations (CISMA) that VLT has helped organize including:
 - Southeast Vermont CISMA
 - Batten Kill Watershed CISMA
- Monitoring of conservation easement lands in line with VLT's current protocols:
 - Land manager/owner contact, remote sensing, site visit that often includes seeing the property's conservation features, all structures, and agricultural or forestry activities.
 - Compile visit reports using current VLT technology.
 - Use photos and maps to augment the report, as appropriate.
- Help advance the Women Owning Woodlands Vermont (WOW-VT) collaborative project with:
 - coordination and delivery of women landowner focused events, outreach, and education statewide,
 - the development of a brand and communication strategy, and
 - coordination of a monthly e-newsletter and social media posts.
- Assist VLT staff with Restoration Program initiatives such as deer exclosure construction and native plant surveys, creation of educational materials, and research related to focus areas.
- Field and remote mapping, and boundary delineation of VLT Fee Lands.
- Identify, cultivate and coordinate with prospective partner organizations for land management activities.
- Review and prioritize specific land management needs on VLT conserved land portfolio.
- Participate in water quality improvement projects, including riparian buffer plantings.



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- Participate in an Independent Service Project under the guidance of VHCB AmeriCorps
- Participate in VHCB AmeriCorps Trainings, Service Days, Events, and Program Initiatives.
- Engage in professional and personal development activities and networking opportunities.

Secondary Functions:

- Participate in VLT staff trainings
- Support VLT conservation project and stewardship functions

Desired Qualifications:

- Bachelor's degree in Environmental Science, Natural Resource Management, or related field
- Experience with field work, navigating difficult terrain, compass skills, map reading skills
- Experience with field mapping, GIS, GPS
- Ability to coordinate multiple projects simultaneously while maintaining attention to detail
- Excellent interpersonal and communication skills. Ability to communicate with different personalities
- Ability to represent the Land Trust and interact effectively with a wide range of organizations and individuals, both inside and outside the organization, and to work cooperatively with all VLT staff and Board members.
- Ability to serve independently and remotely, and to engage in independent and group problem solving.
- Ability to effectively operate computers and assigned software, including Microsoft Office Suite, various mapping software (i.e. ArcMap and ArcGIS), and digital photography related software
- Strong planning, organizational, administrative, problem-solving, and decision-making skills

Minimum Qualifications:

- Ability to regularly perform fieldwork and to serve outside in all weather conditions;
- Able to perform a range of physical and manual property management activities on uneven terrain and in inclement weather, including lifting and moving heavy objects and utilizing basic hand tools.
- Able to travel (drive) to field sites and trainings throughout Vermont (primarily in southern Vermont)
- Be US citizen or have permanent resident status;
- Be at least 18 years of age upon entering the Pre-Service Orientation or 17 years of age with verified parental permission;
- Be a high school graduate, have a GED certificate, or be willing to work towards a GED as part of the service-term. A member cannot have dropped out of high school to join AmeriCorps.
- Has not been convicted of murder or sexual assault and is willing to undergo a National Service Criminal History Check;
- Be committed to the VHCB AmeriCorps program's ethic of service, appreciation of diversity, and personal and professional development of its participants;
- Have the ability and enthusiasm to drive to, attend, and participate in all required trainings and events, and be prepared to drive up to 2-3 hours each way.
- Available to regularly serve 40 hours per week

Additional Information:



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Service will be performed in a combination of traditional office setting and in a field setting. Office hours are typically M-F during daytime hours, but occasional evening meetings and weekend events may occur. Field setting will vary and include active agricultural settings, remote forest settings, uneven terrain and inclement weather.



Position begins September 8th, 2021 and ends August 12th, 2022

This position is **Full Time**: Requires 1,720 hours for an average of 40 hours per week for 48 weeks. Member will receive a living allowance of \$20,400 (pre-tax), and an education award of \$6,345 (pre-tax) upon successful completion of service.

Other benefits include health insurance, federal school loan forbearance, and various training and networking opportunities.

To Apply: <https://vhcb.org/our-programs/vhcb-ameri-corps/positions>

For questions about this position or to send additional materials:

Pieter van Loon
54 Linden St.
Brattleboro VT 05301
(802) 246-1502, pieter@vlt.org

Application deadline: August 6th, 2021

Additional information on AmeriCorps is available at www.americorps.org.

The Vermont Housing & Conservation Board (VHCB) is sponsoring this AmeriCorps position through their AmeriCorps Program. VHCB is an Equal Opportunity Employer. Positions are open to all applicants without regard to race, color, national origin, ethnicity, disability, age, gender, gender identity, sexual orientation, political affiliation, veteran's status, religion or creed.

Member Name: _____

Signature: _____

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