

## HUD Handbook 1378

This handbook is the primary source for HUD real estate acquisition and relocation policy and procedures when implementing HUD-funded programs.

**Note: Handbook 1378 is being updated to reflect Uniform Act (URA) Final Rule and other changes. Handbook chapters and appendices available on this page not shown as \*updated\*, require further revision. All updated material is designated with an asterisk "\*". To ensure compliance with the [URA Final Rule](#) dated January 4, 2005, and current HUD policies, handbook users must exercise caution until such time as the required revisions are complete. If you have questions concerning the guidance and information contained in this handbook, please contact your local [HUD Regional Relocation Specialist](#) for assistance.**

### 1378.0 Tenant Assistance, Relocation and Real Property Acquisition

<a href="#">Transmittal*</a>	Transmittal
<a href="#">Contents*</a>	Table of Contents
<a href="#">Chapter 1*</a>	Scope, Definitions and General Policies
<a href="#">Exhibit A*</a>	Date of Initiation of Negotiations (ION) for HUD Programs
<a href="#">Chapter 2*</a>	General Relocation/Tenant Assistance Requirements
<a href="#">Chapter 3*</a>	Relocation Payments-Families and Individuals
<a href="#">Exhibit 3-1*</a>	Compliance with Section 504 of the Rehabilitation Act
<a href="#">Chapter 4*</a>	Relocation Payments-Businesses, Nonprofit Organizations and Farms
<a href="#">Chapter 5*</a>	Real Property Acquisition
<a href="#">Chapter 6*</a>	Recordkeeping and Reports
<a href="#">Chapter 7</a>	Section 104(d) Relocation Requirements
<a href="#">Chapter 8</a>	Additional Program Requirements
<a href="#">Appendix 1</a>	Relocation Process under the URA
<a href="#">Appendix 2*</a>	Guideform General Information Notice-Residential Tenant not Displaced
<a href="#">Appendix 2A*</a>	Guideform General Information Notice-Nonresidential Tenant not Displaced
<a href="#">Appendix 3</a>	Guideform General Information Notice-Residential Tenant to be Displaced
<a href="#">Appendix 3A*</a>	Guideform General Information Notice-Nonresidential Tenant to be Displaced
<a href="#">Appendix 4*</a>	Guideform Notice of Nondisplacement to Residential Tenant
<a href="#">Appendix 5*</a>	Guideform Notice of Eligibility for Relocation Assistance-180-Day Homeowner (Involuntary Acquisition)
<a href="#">Appendix 6*</a>	Guideform Notice of Eligibility for URA Relocation Assistance-Residential Tenant
<a href="#">Appendix 7*</a>	Guideform Notice of Eligibility for URA Relocation Assistance-Nonresidential
<a href="#">Appendix 8*</a>	Site Occupant Record-Residential
<a href="#">Appendix 9*</a>	Site Occupant Record-Nonresidential
<a href="#">Appendix 10</a>	Record of Advisory Assistance and Other Contacts
<a href="#">Appendix 11*</a>	HUD Form 40054: Residential Claim for Moving and Related Expenses

<a href="#"><u>Appendix 12*</u></a>	HUD Form 40061: Selection of Most Representative Comparable Replacement Dwelling for Purposes of Computing a Replacement Housing Payment
<a href="#"><u>Appendix 13*</u></a>	HUD Form 40057: Claim for Replacement Housing Payment for 180-Day Homeowner-Occupant
<a href="#"><u>Appendix 14*</u></a>	HUD Form 40058: Claim for Rental Assistance or Downpayment Assistance
<a href="#"><u>Appendix 14A*</u></a>	HUD Form 40058-S: Claim for Rental Assistance or Downpayment Assistance (English/Spanish)
<a href="#"><u>Appendix 15*</u></a>	HUD Form 40030: Claim for Temporary Relocation Expenses (Residential Moves)
<a href="#"><u>Appendix 16*</u></a>	HUD Form 40055: Claim for Actual Reasonable Moving and Related Expenses-Nonresidential
<a href="#"><u>Appendix 17*</u></a>	HUD Form 40056: Claim for Fixed Payment in Lieu of Payment for Actual Moving and Related Expenses-Nonresidential
<a href="#"><u>Appendix 18*</u></a>	Invitation to Participate
<a href="#"><u>Appendix 18A*</u></a>	Resident Survey
<a href="#"><u>Appendix 19*</u></a>	Guide for Preparing an Appraisal Scope of Work
<a href="#"><u>Appendix 20</u></a>	Agreement for Appraisal Services (Acquisition)
<a href="#"><u>Appendix 21</u></a>	Residential Relocation Management Report
<a href="#"><u>Appendix 22</u></a>	Nonresidential Relocation Management Report
<a href="#"><u>Appendix 23*</u></a>	General URA Acquisition Process
<a href="#"><u>Appendix 24*</u></a>	Acquisition Checklist
<a href="#"><u>Appendix 25</u></a>	Guideform Notice of Eligibility for Section 104(d) Relocation Assistance-Lower Income Residential Tenant * Section 8 Assistance Available
<a href="#"><u>Appendix 26</u></a>	Guideform Notice of Eligibility For Section 104(d) Relocation Assistance-Lower Income Residential Tenant * Section 8 Assistance NOT Available
<a href="#"><u>Appendix 27*</u></a>	HUD Form 40072: Claim for Rental or Purchase Assistance (Section 104[d])
<a href="#"><u>Appendix 28*</u></a>	URA Fixed Residential Moving Cost Schedule
<a href="#"><u>Appendix 29*</u></a>	Guideform Notice to Prospective Tenant
<a href="#"><u>Appendix 30*</u></a>	Guideform Notice to Owner - Involuntary Acquisition
<a href="#"><u>Appendix 31*</u></a>	Guideform - Voluntary Acquisition Informational Notice (Agencies w/o E.D.)
<a href="#"><u>Appendix 32*</u></a>	Guideform - Voluntary Acquisition Informational Notice (Agencies with E.D.)
<a href="#"><u>Appendix 33*</u></a>	Changes in Public Housing Demolition/Disposition Residential Relocation Requirements under Section 18 (QHWRA)

\* Material updated to reflect URA Final Rule and other changes.

Content current as of 11 May 2009