

**Vermont Housing & Conservation Board
Nominating & Governance Committee
MINUTES
8/27/2025
Hybrid**

Board Members: Emily Wadhams, Billy Coster (designee for ANR), Maura Collins (VHFA), Clarence Davis, Kate McCarthy, Jen Hollar, (All Board Members called/zoomed in)

VHCB Staff: Gus Seelig and Bonnie Woodford

Others Present: No public present

Chair Emily Wadhams called the meeting to order at 4:00 PM.

Public Comment

No public present.

1. Role of the Committee

Emily Wadhams gave an overview of the role of the committee including the following:

- Timing of Chair and Vice Chair Nominations
- Process for identifying new citizen members when needed
- Assist with new board member orientation and ongoing board education
- Board performance/evaluation

Want to clarify whether this committee needs to be considered a public meeting.

As the governance committee would we consider other ways for the Board to operate?
This committee could have space for working on how the Board can function well.

The committee will be staffed by Bonnie Woodford and Gus Seelig.

2. How can this committee assist the full board with policy and issues discussions.

Could this committee help with developing Board Retreat agendas?

There was discussion about having an annual Board survey/evaluation.

This committee could start compiling a list of policy issues and discussions which could then be identified on what meeting is the appropriate time.

In the Board Packet include a running list of policy issues.

3. Upcoming Meeting Schedule – Suggested agenda items

List of policy discussions

Chair and Vice Chair nomination meeting to happen around April in advance of the May or June meeting.

Do folks have any top priorities-

Board survey

Running list of policy issues

Board member orientation process, and packet including (statute, glossary, annual reports, annual budget, list of Board members, program 101 for the various programs)

Shoot to have the next meeting the first week of December.

The meeting adjourned at 4:53.