Land Access and Opportunity Board: Finance Committee
June 18, 2026 12:00PM-1:00PM

Meeting Facilitator: Jean Hamilton

Notetaker: Arealles Ortiz

Attendees	**Not Present:**
Board: • Zack Hughes, Vermont Psychiatric Survivors • Jaada Longmore, Vermont Racial Justice Alliance • Kirsten Murphy, Vermont DDC **Staff:** Arealles Ortiz, Jean Hamilton, Kiah Morris, Tay Margison	● Alyssa Beauchamp, Liberation Ecosystem ● Mark Hughes, Vermont Racial Justice Alliance
Guests & Public: No members of the public were present.	

Meeting Convened by Facilitator at	
1. Introductions & Check-in	<u>Agenda:</u> -Check Ins -Review 6/5 DRAFT Minutes -Decision Making -Carry Forward Memo FY26 -Public Comment
2.Discussion/ Updates	<u>Review 6/5 DRAFT Minutes:</u> Zach Hughes makes a motion to approve minutes as presented. Kirsten Murphy seconds that motion. All were in favor. <u>Decision Making:</u> 1. Helm Construction Solutions - Contract Amendment & Extensions - Amendment of $95k.

	- $75K for 1:1 TA from FY26 BAA. - $20k for custom designed developer workshops. 2. FY26 Program & Operations Contracts totaling $174,846. Overviewed LAOB FY26 Carryforward Sheet. Question: Are these reimbursement contracts? Response: They are actually deliverables contracts. Contractors will be able to invoice after each workshop. They will have a workplan, midway updates, and a final report. They will agree to maintain financial records that VHCB-LAOB can review for 3 years. Zach Hughes makes a motion to approve the decision-making slate for Helm Construction Solutions and FY26 Program/Operations Contracts. Jaada Longmore seconds that motion. All were in favor. 3. Approve Resilience Hub Agreements totaling $869,748. - 18 Community Resilience Hub Grant Awards - 1 grant to Community Resilience Organizations (CROs) to deepen the Community Resilience Hub Toolkit. Overviewed a sample of LAOB Resilience Hub Grant Agreement. Pin: Discuss with Kirsten the distinction between an outcome and output on a workplan. As well as the need to request both. Question: What is the 'special conditions' mean in the final report section? Response: This is the condition of the final report for grantees to receive the last 25% of their grant award. Question: Are all the grants structured in the same way? Response: Yes. Question: What will happen if a grantee submits substandard material in their midway and final reports? How will that work?

	Response: We plan to stick to the structure of grantees submitting milestone work especially as we support underserved communities. Comment: There will be multiple required calls and check-ins throughout the process before the reports are due. Comment: This was something that finance committee wanted us to think through. This report is achievable for the grantees that will help them reflect on their process. Zach Hughes makes a motion to approve the 19 resilience grant agreements in the format of the program goals, and milestones layout. Jaada Longmore seconds that motion. All were in favor.
3. Process Check-in, Next Steps	● Reflections ● Next Steps: ● Pin: Discuss with Kirsten the distinction between an outcome and output on a workplan. As well as the need to request both. ● The carryforward sheet will be cleaned up and connected with a memo. We will schedule a meeting with DFM to give them a narrative of carry forward sheet. ● Review 4/17 & 5/1 DRAFT Minutes ● Gratitudes
Meeting Adjourned at 1:46 PM	

Submitted by: Arealles Ortiz